

ARTS & SCIENCES DEPARTMENT HEADS' CALENDAR 2021 - 2022

(subject to revision throughout academic year)

DATE	EVENT	RESPONSIBLE OFFICE
SEPTEMBER 2021		
September 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
September 1	Request for Funds due to College	Larry McKay Ann Robinson-Craig Drew Haswell
September 7	Department Heads' Workload & Self Evaluation materials due to College (submit materials to M. Roberts; mrober56@utk.edu & T. Volkodav-Crabtree; volkoda@utk.edu)	Andy Kramer Marla Roberts
September 8 (3:30PM-5:00PM)	Provost's Interfolio Faculty Search Workshop (Register at http://workshop.utk.edu/?w=927)	Andy Kramer Marla Roberts (PV)
September 9 (Time TBD)	URM Peer Connections Kick-off Event (TBD)	Angie Batey
September 14 (9:30AM-11:00AM)	Provost's Interfolio Faculty Search Workshop (Register at http://workshop.utk.edu/?w=927)	Andy Kramer Marla Roberts (PV)
September 14 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
September 15 (3:30PM-4:15PM)	Provost's Elements Workshop (Register at http://workshop.utk.edu/?w=934)	Andy Kramer Marla Roberts (PV)
September 15	Reports for results of assessments of learning objectives from AY21 due in ComplianceAssist.	Chuck Collins Jamie Neill
September 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
September 17 (9:00AM-10:30AM)	Provost's Tenure-Track Promotion & Tenure Workshop (register at http://workshop.utk.edu/?w=930)	Andy Kramer Marla Roberts (PV)
September 20	CAS Target of Opportunity (TOp) Proposals due to College (submit materials to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
September 20	IDP Chairs' Self Evaluation materials due to College (submit materials to M. Roberts; mrober56@utk.edu & T. Volkodav-Crabtree; volkoda@utk.edu)	Andy Kramer Marla Roberts
September 23 (3:30PM-5:00PM)	Department Heads' Meeting (Zoom)	Theresa Lee Teresa Volkodav-Crabtree
September 23 (5:30PM-6:30PM)	College Conversations: Allyship & Antiracism (Zoom) (registration required - https://artsci.utk.edu/college-of-arts-sciences-allyship-antiracism-initiative/college-conversations-allyship-antiracism/)	Angie Batey Amanda Womac
September 24	Procurement Card Approval due	Finance, Audit, & College Staff
September 27	Research Center Directors' Self Evaluation materials due to College (submit materials to M. Roberts; mrober56@utk.edu & T. Volkodav-Crabtree; volkoda@utk.edu)	Andy Kramer Marla Roberts
September 28 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
September 30	Departments & Schools select learning objectives to be assessed in AY22	Chuck Collins Jamie Neill
OCTOBER 2021		
Early October, TBD	SARIF Equipment & Infrastructure Fund Proposals due to College	Larry McKay Drew Haswell

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		(ORE)
October 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
October 1	Faculty Development Leave applications for 2022-2023 due to College (submit materials to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts (PV)
October 1	Proposed curriculum changes due to College office for those changes to be considered by College Curriculum Committee in the Fall Meeting for inclusion in 2022 catalog. This also includes any proposals for courses seeking the S, R, or N designation for Experiential Learning.	Chuck Collins Jamie Neill
October 5 (3:00PM -4:00PM)	Provost's Fall Meeting with Faculty – Natural Sciences (Student Union, Room 362 A/B)	Theresa Lee Teresa Volkodav-Crabtree (PV)
October 6 (3:00PM -4:00PM)	Provost's Fall Meeting with Faculty – Social Sciences (Student Union, Room 362 A/B)	Theresa Lee Teresa Volkodav-Crabtree (PV)
October 6 (3:30PM-5:00PM)	Provost's Non-Tenure-Track Faculty Promotion Workshop (Register at http://workshop.utk.edu/?w=929)	Andy Kramer Marla Roberts (PV)
October 7 (3:00PM -4:00PM)	Provost's Fall Meeting with Faculty – Humanities & Arts (Student Union, Room 362 A/B)	Theresa Lee Teresa Volkodav-Crabtree (PV)
October 12 (noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
October 12-22 TBD	College Division Curriculum Meetings (3) and College Connections and Global Challenges Meeting	Chuck Collins Jamie Neill
October 13 (4:00PM-5:00PM)	Provost's Interfolio P&T Preview & Input Session (Register at http://workshop.utk.edu/?w=928)	Andy Kramer Marla Roberts (PV)
October 15	Vol Core Course Proposals and Changes due to General Education Committee	General Education Committee
October 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
October 18	Fall Commencement faculty representative names and regalia needs deadline	Theresa Lee Teresa Volkodav-Crabtree
October 21 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Theresa Lee Teresa Volkodav-Crabtree
October 25	Procurement Card Approval due	Finance, Audit, & College Staff
October 26 (noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
October 28 (5:30PM-6:30PM)	College Conversations: Allyship & Antiracism (Zoom) (registration required - https://artsci.utk.edu/college-of-arts-sciences-allyship-antiracism-initiative/college-conversations-allyship-antiracism/)	Angie Batey Amanda Womac
October/November TBD	New Faculty Welcome Panel (TBA)	Andy Kramer Marla Roberts
October-November TBD	Computer Upgrade Program (CUP) Requests (ONLY IF FUNDS ARE AVAILABLE)	Larry McKay Robin Witherspoon (OIT)

NOVEMBER 2021

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November 1	SEC Faculty Achievement, Alexander Prize, Macebearer, Hesler, & Jefferson nominations due to the College (submit nominations to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts (PV)
November 1	Tenure/Tenure-Track Faculty Annual Evaluations & Retentions due to College (submit materials in Online Faculty Review System)	Andy Kramer Marla Roberts (PV)
November 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
November 1	Request for Funds due to College	Larry McKay Ann Robinson-Craig Drew Haswell
November 8-12 (TBD)	College Curriculum Meeting	Chuck Collins Jamie Neill
November 9 (noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
November 10 (4:30PM-6:00PM)	Provost's Tenure-Track Promotion & Tenure Workshop (register at http://workshop.utk.edu/?w=930)	Andy Kramer Marla Roberts (PV)
November 12 (2:00PM-3:30PM)	Provost's Non-Tenure-Track Faculty Promotion Workshop (Virtual – additional details forthcoming)	Andy Kramer Marla Roberts (PV)
November 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
November 15	Early Promotion Requests for non-tenure-line faculty seeking promotion in Spring 2022 due to College (submit materials to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
November 15	Department notifies College of non-tenure-line faculty standing for Promotion in Spring 2022 (submit list to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
November 16 (4:30PM-6:00PM)	Provost's Non-Tenure-Track Faculty Promotion Workshop (Register at http://workshop.utk.edu/?w=929)	Andy Kramer Marla Roberts (PV)
November 18 (1:00PM-2:00PM)	Provost's Interfolio P&T Preview & Input Session (Register at http://workshop.utk.edu/?w=928)	Andy Kramer Marla Roberts (PV)
November 18 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Theresa Lee Teresa Volkodav-Crabtree
November 22 (noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
November 22	College Convocation Award Nominations due to College <ul style="list-style-type: none"> • Cunningham Award (Collins) • Distinguished Research Career at UT (McKay) • Diversity Leadership Award (Batey) • Excellence in Research & Creative Achievement (McKay) • Faculty Academic Outreach Awards (Volkodav-Crabtree) • Faculty Advising Awards (Parker) • New Research, Scholarly, & Creative Projects in the Arts & Humanities (McKay) • Teaching Awards (Collins) 	Theresa Lee, Angie Batey, Missy Parker, Teresa Volkodav-Crabtree, Chuck Collins, Jamie Neill, Larry McKay
November 24	Procurement Card Approval due	Finance, Audit, & College Staff
November 30	At least three P&T Departmental Recommendations due to College	Andy Kramer Marla Roberts

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	(submit dossiers to M. Roberts; mrober56@utk.edu)	(PV)
November TBD (5:30PM-6:30PM)	College Conversations: Allyship & Antiracism (Zoom) (registration required - https://artsci.utk.edu/college-of-arts-sciences-allyship-antiracism-initiative/college-conversations-allyship-antiracism/)	Angie Batey Amanda Womac
November TBD	Review of Spring FY22 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
November TBD	GSS Spring Travel (CAS)	Todd Moore Robin Witherspoon
November TBD	Provost's Mic/Nite (TBD)	Todd Moore (PV)
DECEMBER 2021		
December 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
December 7 (noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
December 7 (4:00PM-5:00PM)	Provost's Periodic Post-Tenure Performance Review Information Session for Faculty (Register at http://workshop.utk.edu/?w=932)	Andy Kramer Marla Roberts (PV)
December 8	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
December 9	Graduate Hooding Ceremony - REFER TO THE OFFICE OF THE UNIVERSITY REGISTRAR'S WEBSITE (Thompson-Boling Assembly Center & Arena)	(GS)
December 10 (11:00AM-12:00PM)	Provost's Periodic Post-Tenure Performance Review Information Session for Review Committee (Register at http://workshop.utk.edu/?w=933)	Andy Kramer Marla Roberts (PV)
December 10	University's Fall Commencement Ceremony - REFER TO THE OFFICE OF THE UNIVERSITY REGISTRAR'S WEBSITE (Thompson-Boling Assembly Center & Arena)	Theresa Lee Teresa Volkodav-Crabtree (REG)
December 14 (9:30AM-10:30AM)	Provost's Periodic Post-Tenure Performance Review Information Session for Review Committee (Register at http://workshop.utk.edu/?w=933)	Andy Kramer Marla Roberts (PV)
December 14	Proposed Summer School Offerings due to College	Chuck Collins Jamie Neill
December 15 (1:00PM-2:00PM)	Provost's Periodic Post-Tenure Performance Review Information Session for Faculty (Register at http://workshop.utk.edu/?w=932)	Andy Kramer Marla Roberts (PV)
December 16 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Theresa Lee Teresa Volkodav-Crabtree
December 20 (noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
December 23 (5:30PM-6:30PM)	College Conversations: Allyship & Antiracism (Zoom) (registration required - https://artsci.utk.edu/college-of-arts-sciences-allyship-antiracism-initiative/college-conversations-allyship-antiracism/)	Angie Batey Amanda Womac
December 23	Procurement Card Approval due	Finance, Audit, & College Staff
January TBD	Dean's Faculty Awards Event & Dinner (TBA) (by invitation only)	Theresa Lee Teresa Volkodav-Crabtree

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December TBD	Review of Spring FY22 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
JANUARY 2022		
January 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
January 1	Request for Funds due to College	Larry McKay Ann Robinson-Craig Drew Haswell
January 4 (Noon)	Bi-weekly Payroll Approval due NOTE: The payroll deadlines presented below for Calendar Year 2022 are estimated dates. As of the date the DH's Calendar was distributed, the University had not posted the payroll deadlines for calendar year 2022. The estimated dates below are based on previous practices of the University. Please consult https://iris.tennessee.edu/payroll-deadlines/ in December 2021 for precise CY 2022 payroll deadlines.	Finance, Audit, & College Staff
January 10	Remainder of P&T departmental recommendations due to the College (submit dossiers to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts (PV)
January 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
January 18 (noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
January 20 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Theresa Lee Teresa Volkodav- Crabtree
January 24	Teaching overload requests for lecturers due to College	Chuck Collins Jamie Neill
January 25	Procurement Card Approval due	Finance, Audit, & College Staff
January TBD	Review of Summer FY22-23 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
January TBD	College Conversations	Angie Batey Amanda Womac
Late January - Early February, TBD	Proposed curriculum changes due to College office for those changes to be considered by College Curriculum Committee in the Spring Meeting for inclusion in 2023 catalog.	Chuck Collins Jamie Neill
FEBRUARY 2022		
February 1 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
February 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
February 15 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
February 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
February 17 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Theresa Lee Teresa Volkodav- Crabtree
February 25	Procurement Card Approval due	Finance, Audit, & College Staff
February 25	Non-Tenure-Track Faculty Annual Evaluations due to College (submit materials in Online Faculty Review System)	Andy Kramer Marla Roberts

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		(PV)
February 28	Non-Tenure-Track Faculty Promotion Dossiers due to College (submit dossiers to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts (PV)
February TBD	Divisional Curriculum Committee Meetings, Connections and Global Challenges Meeting, College Teaching Council, & Curriculum Committee Meeting (TBD)	Chuck Collins Jamie Neill
February TBD	Data on SERF usage due to the College	Larry McKay Drew Haswell
February TBD	Chancellor's Citations/Graduate Teaching Awards nominations due	Todd Moore Robin Witherspoon (PV)
February TBD	Review of Summer FY 22-23 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
February TBD	College Conversations	Angie Batey Amanda Womac
MARCH 2022		
Early March, TBD	Tech Fee requests due to College	Larry McKay Drew Haswell (OIT)
March 1 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
March 1	Department notifies College of tenure-line faculty standing for P&T & Promotion in AY 2022-23 (submit list to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
March 1	Early P&T & Promotion Requests for AY 2022-23 due to College (submit materials to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
March 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
March 1	Requests for Funds due to College	Larry McKay Ann Robinson-Craig Drew Haswell
March 11	Spring Commencement faculty representative names and regalia needs deadline	Theresa Lee Teresa Volkodav-Crabtree
March 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
March 15 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
March 24 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Theresa Lee Teresa Volkodav-Crabtree
March 25	Procurement Card Approval due	Finance, Audit, & College Staff
March 25	Mary Lynn Glustoff Staff Awards nominations due to College (submit nominations to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
March 29 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
March 31	Deadline for Regular Staff Annual Performance Evaluations to be signed and submitted directly to UT Human Resources Online System	Andy Kramer Marla Roberts (HR)
March TBD	College Conversations	Angie Batey Amanda Womac

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March TBD	Review of Summer FY 22-23 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
March TBD	Provost's Mic/Nite (TBD)	Todd Moore
APRIL 2022		
April 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
April 1	Haines-Morris Award proposals due to College (submit proposals to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
April 9	College Elected Committees Nominations due to College (submit nominations to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts (PV)
April 12 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
April 12 (1:00PM-2:30PM)	Provost's Promotion & Tenure Workshop (Virtual – additional details forthcoming)	Andy Kramer Marla Roberts (PV)
April 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
April 20 (9:00AM-10:30AM)	Provost's Promotion & Tenure Workshop (Virtual – additional details forthcoming)	Andy Kramer Marla Roberts (PV)
April 21 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Theresa Lee Teresa Volkodav-Crabtree
April 25	Procurement Card Approval due	Finance, Audit, & College Staff
April 26 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
April TBD	Faculty Request to Search due to College (submit paragraphs to M. Roberts; mrober56@utk.edu)	Andy Kramer Marla Roberts
April TBD	Graduate Student Recruitment Costs due to College	Todd Moore Robin Witherspoon
April TBD	Review of Summer FY 22-23 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
April TBD	GSS Summer Travel (CAS)	Todd Moore Robin Witherspoon
April TBD	Deadline for AY22 CCTST Administration	Chuck Collins Jamie Neill (PV)
April TBD	College Conversations	Angie Batey Amanda Womac
April TBD	Student appointments for DSAC	Missy Parker Nancy Lessig
April TBD	Nominations for Outstanding Staff Awards due to college	Larry McKay
MAY 2022		
May 1	Deadline for requisitions and supporting documentation to be submitted to Purchasing for Purchase Orders to encumber funds for FY22	Finance, Audit, & College Staff
May 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
May 1	Request for Funds due to College	Larry McKay Ann Robinson-Craig Drew Haswell

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May 10 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
May 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
May 19 (3:30PM-5:00PM)	Department Heads' Meeting (TBD)	Teresa Lee Theresa Volkodav-Crabtree
May 23	Parking hangtag & orange dot requests due to College	Theresa Lee Theresa Volkodav (PS)
May 24 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
May 25	Procurement Card Approval due	Finance, Audit, & College Staff
May 31	SARIF reimbursement requests due to College	Larry McKay Drew Haswell Robin Witherspoon
May TBD (5:30PM-8:00PM)	New Faculty End-of-the-Year Event (TBD) (by invitation only)	Andy Kramer Marla Roberts
May or later - TBD	Startup Carryover Requests due to the College	Larry McKay Robin Witherspoon (ORE)
May TBA	Graduate Hooding Ceremony - (refer to the Office of the University Registrar's Website)	(GS)
May TBA	College Spring Commencement Ceremony	Theresa Lee Theresa Volkodav-Crabtree
May TBD	Departments & Schools to complete data collection for learning objective assessments (AY21)	Chuck Collins Jamie Neill (PV)
May TBD	Review of Fall FY23 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
May TBD	College Conversations	Angie Batey Amanda Womac
JUNE 2022		
June TBD	Annual College Staff Appreciation Event (TBD)	Deans, Directors, Marla Roberts, Teresa Volkodav-Crabtree
June 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
June 1 (suggested)	P&T External Letters Request from Department	Andy Kramer Marla Roberts
June 7 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
June 15	Monthly Payroll Approval due (and HR deadline for payroll transactions for same month)	Finance, Audit, & College Staff
June 15	Deadline for Salary Transfer Vouchers for FY22	Finance, Audit, & College Staff
June 15	Deadline for moving allowances to be paid and posted in FY22	Finance, Audit, & College Staff
June 21 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
June 24	Procurement Card Approval due	Finance, Audit, & College Staff
June TBD	Science Alliance Report due	Larry McKay Robin Witherspoon (SA)

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June TBD	Review of Fall FY23 Graduate Assistantship Offer Letters	Todd Moore Robin Witherspoon
June TBD	College Conversations	Angie Batey Amanda Womac
JULY 2022		
July 1	Monthly ledgers must be approved electronically in IRIS no more than 30 days after having been reconciled by staff.	Finance, Audit, & College Staff
July 1	Request for Funds due to College	Chris Boake, Ann Robinson-Craig, Drew Haswell
July 5 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
July 19 (Noon)	Bi-weekly Payroll Approval due	Finance, Audit, & College Staff
July 31	Names of AY23 departmental representatives for Divisional Curriculum Committees due to College	Chuck Collins Jamie Neill
July TBD	College Conversations	Angie Batey Amanda Womac

CAS OFFICE COLOR KEY

Angie Batey: <u>Associate Dean for Diversity</u>	Larry McKay: <u>Associate Dean for Research & Facilities</u>	Chuck Collins: <u>Executive Associate Dean</u>	Andy Kramer: <u>Associate Dean for Academic Personnel</u>	Theresa Lee: <u>Dean</u>
Todd Moore: <u>Associate Dean for Academic Programs</u>	Missy Parker: <u>Director of Advising Services</u>	Ann Robinson-Craig: <u>Director of Budget & Finance</u>	Multi-Group Meeting	

COORDINATING OFFICE KEY

DS	DEAN OF STUDENTS	PS	PARKING SERVICES
GS	GRADUATE SCHOOL	PV	PROVOST
HR	HUMAN RESOURCES	REG	OFFICE OF THE REGISTRAR
OED	OFFICE OF EQUITY & DIVERSITY	SA	SCIENCE ALLIANCE
OIT	OFFICE OF INFORMATION TECHNOLOGY	TTLG	TENNESSEE TEACHING & LEARNING CENTER
ORE	OFFICE OF RESEARCH AND ENGAGEMENT	UGAA	UNDERGRADUATE ACADEMIC AFFAIRS