



## **The College of Arts & Sciences Dean's Distinguished Alumnus/Alumna Award**

Attached you will find the selection criteria and nomination form for the Dean's Distinguished Alumnus/a Award for the College of Arts & Sciences at the University of Tennessee, Knoxville.

Please follow the procedure outlined to ensure that all nominees are evaluated equally by the selection committee. Please return the required information to Teresa Volkodav-Crabtree via mail, fax or email to the address listed below.

All nominations will be reviewed by the selection committee. Winners will be notified and invited to attend the College of Arts & Sciences Annual Awards Dinner, held in September in association with the fall meeting of the Dean's Advisory Board.

**The University of Tennessee  
College of Arts & Sciences  
Office of the Dean  
312 Ayres Hall  
1403 Circle Drive  
Knoxville, TN 37996-1330**

Email: [tvolkoda@utk.edu](mailto:tvolkoda@utk.edu)  
Fax: (865) 974-4352

***Deadline for nominations: April 22***

For questions or more information, please call (865) 974-1815

## The College of Arts & Sciences Dean's Distinguished Alumnus/Alumna Award

### **Purpose:**

The Dean's Distinguished Alumnus/a Award recognizes an outstanding alumnus/a of the College of Arts & Sciences who has attained extraordinary distinction through a lifetime record of achievement and service. The award is presented to acknowledge their success which brings honor to the College of Arts & Sciences and promotes the value of a liberal arts education. It is the single highest alumni award given within the College of Arts & Sciences.

### **Eligibility:**

- Be an alumnus/alumna of the College of Arts and Sciences
- Attained a level of extraordinary distinction and accomplishment in his/her field
- Demonstrated leadership and service to his/her community and society at large
- A record of engagement over time with the College of Arts and Sciences or with one of its departments, schools, or programs is preferred
- Received regional, national, or international recognition

### **Frequency:**

One Dean's Distinguished Alumnus/Alumna Award may be awarded in any given year.

### **Selection Procedure:**

There will be a common procedure for nominations for all CAS awards. Nominations can be made by any person affiliated with the College of Arts & Sciences and must be submitted to the Office of the Dean on an official nomination form. The responsibility for completing nomination forms lies with the nominator/s.

#### **Required for nomination:**

- Cover letter / nominating statement
- Completed nomination form

#### **Optional information:**

- Resume
- Letters of recommendation with contact information (up to three will be accepted)

The awards will be selected by members of the College Award Selection Committee, which consists of one faculty representative from each Division plus Interdisciplinary Programs and the Executive Director of Development. The Committee will submit its recommendations to the Dean of the College of Arts and Sciences for final approval.

Recipients, family members (within reason) and their nominees will be invited to the College of Arts & Sciences Annual Awards Dinner, to be held in September as part of the Dean's Advisory Board Meeting. If an award recipient cannot attend, a family member will be encouraged to attend in his/her stead.



**The College of Arts & Sciences  
Dean’s Distinguished Alumnus/a  
Nomination Form**

We are seeking nominations for the College of Arts & Sciences Dean’s Distinguished Alumnus/Alumna Award. Please complete in full and include any supporting documentation of the nominee’s activities and accomplishments.

Please complete this form and return to Teresa Volkodav-Crabtree via email at [rvolkoda@utk.edu](mailto:rvolkoda@utk.edu), fax to 865-974-4352 or mail to her attention: College of Arts & Sciences, Office of the Dean, 312 Ayres Hall, Knoxville TN 37996-1330.

**Deadline for nominations is April 22.**

**NOMINEE INFORMATION**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

City/State/Zip code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**BIOGRAPHICAL INFORMATION**

Occupation: \_\_\_\_\_

Business/Institution/Organization Name: \_\_\_\_\_

Position: \_\_\_\_\_



**EDUCATIONAL INFORMATION**

Major: \_\_\_\_\_

Degree: \_\_\_\_\_

Class Year: \_\_\_\_\_

1.) Describe the skills and characteristics that make the candidate an outstanding choice for the Dean’s Distinguished Alumnus/Alumna Award.

2.) List any personal/professional achievements/recognition received.

3.) List any associations that the candidate has had with the College of Arts & Sciences and/or its departments or programs.

4.) Please list any national or international recognition that the nominee has earned in his/her field.

5.) Please include any other significant information for the committee to review.

6.) Will the candidate be able to commit to attending an awards ceremony in his/her honor?

**Nominated by:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_