

The College of Arts & Sciences Dean's Distinguished Alumnus/Alumna Award

Attached you will find the selection criteria and nomination form for the Dean's Distinguished Alumnus/a Award for the College of Arts and Sciences at the University of Tennessee, Knoxville.

Please follow the procedure outlined to ensure that all nominees are evaluated equally by the selection committee. Please remit the required information to Teresa Volkodav via mail, fax or email to the address listed below.

All nominations will be reviewed by the selection committee. Winners will be notified and invited to attend the College of Arts and Sciences Annual Awards Luncheon, hosted in association with the fall meeting of the Dean's Advisory Board.

**The University of Tennessee
College of Arts & Sciences
Office of the Dean
312 Ayres Hall
1403 Circle Drive
Knoxville, TN 37996-1330**

Email: tvolkoda@utk.edu
Fax: (865) 974-4352

Deadline for nominations: April 19

For questions or more information, please call 865-974-1815

The College of Arts & Sciences Dean's Distinguished Alumnus/Alumna Award

Purpose:

The Dean's Distinguished Alumnus/a Award recognizes an outstanding alumnus/a of the College of Arts and Sciences who has attained extraordinary distinction through a lifetime record of achievement and service. The award is presented to acknowledge their success which brings honor to the College of Arts and Sciences and promotes the value of a liberal arts education. It is the single highest alumni award given within the College of Arts and Sciences.

Eligibility:

- Be an alumnus/alumna of the College of Arts and Sciences
- Attained a level of extraordinary distinction and accomplishment in his/her field
- Demonstrated leadership and service to his/her community and society at large
- A record of engagement over time with the College of Arts and Sciences or with one of its departments, schools, or programs is preferred
- Received regional, national, or international recognition

Frequency:

One Dean's Distinguished Alumnus/Alumna Award may be awarded in any given year.

Selection Procedure:

There will be a common procedure for nominations for all College of Arts and Sciences awards. Nominations can be made by any person affiliated with the College of Arts and Sciences and must be submitted to the Office of the Dean on an official nomination form. The responsibility for completing nomination forms lies with the nominator/s.

Required for nomination:

- Cover letter / nominating statement
- Completed nomination form

Optional information:

- Resume
- Letters of recommendation with contact information (up to three will be accepted)

The awards will be selected by members of the College Award Selection Committee, which consists of one faculty representative from each division plus interdisciplinary programs and the executive director of development. The committee will submit its recommendations to the dean of the College of Arts and Sciences for final approval.

Recipients, family members (within reason), and their nominees will be invited to the College of Arts and Sciences Annual Awards Luncheon, hosted in association with the fall meeting of the Dean's Advisory Board. If an award recipient cannot attend, a family member will be encouraged to attend in his/her stead.

**The College of Arts & Sciences
Dean's Distinguished Alumnus/a
Nomination Form**

We are seeking nominations for the College of Arts & Sciences Dean's Distinguished Alumnus/Alumna Award. Please complete in full and include any supporting documentation of the nominee's activities and accomplishments.

Please complete this form and return to Teresa Volkodav via email at rvolkoda@utk.edu, fax to 865-974-4352 or mail to her attention: College of Arts & Sciences, Office of the Dean, 312 Ayres Hall, Knoxville TN 37996-1330.

Deadline for nominations is April 10.

NOMINEE INFORMATION

Name: _____

Home Address: _____

City/State/Zip code: _____

Home Phone: _____ Cell Phone: _____

Business Address: _____

City/State/Zip code: _____

Business Phone: _____ Email: _____

BIOGRAPHICAL INFORMATION

Occupation: _____

Business/Institution/Organization Name: _____

Position: _____

EDUCATIONAL INFORMATION

Major: _____

Degree: _____

Class Year: _____

1.) Describe the skills and characteristics that make the candidate an outstanding choice for the Dean's Distinguished Alumnus/Alumna Award.

2.) List any personal/professional achievements/recognition received.

3.) List any associations that the candidate has had with the College of Arts & Sciences and/or its departments or programs.

4.) Please list any national or international recognition that the nominee has earned in his/her field.

5.) Please include any other significant information for the committee to review.

6.) Will the candidate be able to commit to attending an awards ceremony in his/her honor?

Nominated by: _____

Address: _____

Phone Number: _____

Email: _____