Late Withdrawal Application for a Course Never Attended

Use the back of this form or attach a written statement explaining the reason for your request.

PLEASE PRINT

Name_________________________________________Student ID#______________________

College________________________________Major____________________________________

Local Address__________________________________________________________________

Local Phone Number____________________E-mail____________________________________

Semester and Year of Never Attended course_______________________________________

Course(s) Never Attended

<table>
<thead>
<tr>
<th>Department Name</th>
<th>Course Number</th>
<th>Section Number</th>
<th>Credit Hours</th>
<th>Instructor</th>
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</tbody>
</table>

Course Instructors: Please provide information on this student's course attendance.

Student has attended: Regularly____ Irregularly____ Never____ No Record____

Instructor Signature________________________Print Name__________________________

Data________________________Office Phone Number______________________________

Instructor Comments___________________________________________________________

____________________________________________________________________________

Please sign and date below acknowledging that you understand the information printed on this application and that all information you have provided is true and correct. Furnishing false information to the University with the intent to deceive can result in expulsion from the University or any lesser penalty. (See standards of conduct, students' rights and responsibilities as explained in Hilltopics).

If granted, this drop is processed by the Office of the University Registrar. A "W" will appear on your transcript.

Student Signature________________________Date____________________

Office Use Only

Decision: Granted____ Denied_____ Date_______Advisor_______________________

Comments:________________________________________________________________

__________________________________________________________________________