

ARTS & SCIENCES LECTURER PROMOTION TIMELINE 2016 - 2017

DATE	EVENT	RESPONSIBLE OFFICE
NOVEMBER/DECEMBER 2016		
November 30 (2:30PM-4:00PM) December 2 (11:00AM-12:30PM)	College Lecturer Promotion Workshops (308H Ayres Hall)	College
JANUARY 2017		
January 9	Department notifies College of those standing for Lecturer Promotion (submit list to M. Roberts; mrober56@utk.edu)	College
January 27	Eligible Lecturers submit dossiers to their department. (Some Departments may set an earlier deadline, so be sure to check with your Department Head.)	Department
FEBRUARY 2017		
February 16	Lecturer Promotion Dossiers due to College (submit dossiers to M. Roberts; mrober56@utk.edu; 312 Ayres Hall) (Please notice that this deadline is sooner than what appears on the Provost's recommended timeline.)	College
MARCH 2017		
March	College Lecturer and Promotion Committee reviews candidate dossiers and submits recommendations to Dean of College in early-April.	College
APRIL 2017		
April	College Dean and Associate Deans review candidate dossiers.	College
MAY 2017		
Early-May	Dean makes recommendation to the Provost's Office and notifies Department Head and Candidate of Dean's recommendation.	College
JUNE 2017		
Early-June	Provost notifies candidates of outcome of the process.	Provost

OFFICE COLOR KEY

Provost	Department	College
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