

**Junior year:**

- Discuss student's career and personal goals.
- Discuss student's continued progression in the major.
- Clarify and specific academic interests within the major.
- Ensure student is on target with desired graduation date.
- Discuss the petition process if student has transferred course work from another institution.
  - Prepare appropriate petitions (Arts & Sciences or General Education)
  - Refer to A&S for additional questions about the petitioning process if needed.
- Discuss DARS.
  - Check for 60 hours at four-year institution.
  - Check for 42 hours at 300 level or above.
  - Check for final 30 hours in residence.
  - Point out honors qualifications.
  - Confirm eligible catalog year.
- Discuss major course content, and plan courses through end of graduation.
- Discuss special seminars/topic courses as well as conferences or workshops student can attend.
- Discuss available research opportunities.
- Talk about what recent graduates are doing with their degrees.
- Refer to career services for "What can I do with this major?"
- Send student to Arts and Sciences liaison in the Career Services office for one-on-one appointment.
- Discuss student's post graduate plans.
  - Faculty relationships
  - Graduate entrance exams
  - Resume/Vitae (and refer to career services for assistance in resume building)
  - Advanced study options

Advising Check List for Departmental Advisors

- Discuss study abroad.
- Review graduation application and timeline.
- Discuss summer employment or intern opportunities.
- Highlight Counselor Education 404, *Marketing Your A&S Degree* (offered each fall and spring).
- Refer student to Arts & Sciences Advising for clarification of A&S degree requirements and/or DARS check.
- Encourage continued communication.