Senior:

___ Discuss student’s career and personal goals.

___ Discuss student’s completion of major, and ensure student is on target with desired graduation date.

___ Discuss the petition process if student has transferred course work from another institution.

   ___ Prepare appropriate petitions (Arts & Sciences or General Education)

   ___ Refer to A&S for additional questions about the petitioning process if needed.

___ Discuss DARS.

___ Check for 60 hours at four-year institution.

___ Check for 42 hours at 300 level or above.

___ Check for final 30 hours in residence.

___ Check for honors qualifications.

___ Confirm eligible catalog year.

___ Clarify student’s post graduate plans.

___ If student is in process of or planning to apply to graduate school, discuss status.

   ___ Graduate entrance exam

   ___ Letters of reference

   ___ Personal statement (if required)

   ___ Resume/Vitae

___ Graduate Schools

___ Refer to Career Services for job fairs, Hire-A-Vol and professional organizations web site.

___ Confirm that student has applied to graduate.

___ Refer to Arts and Science Advising Services for DARSweb check.