

2017–2018 PROMOTION AND TENURE TIMELINE FOR ARTS & SCIENCES

| <i>DATE</i> | <i>EVENT</i> |
|---|--|
| June 1, 2017 (suggested by College) | P&T External Letters Request from Department with suggested due date of September 2017 |
| TBD 2017 | College Promotion & Tenure Workshops (Ayles Hall) |
| TBD 2017 | Provost's Promotion & Tenure Workshops (TBD) |
| October 20, 2017 (suggested by College) | Latest deadline for submission of Tenure Dossier and supporting materials to Department/Unit Head (some departments may set an earlier or later deadline) |
| December 1, 2017 (required by College) | At least two P&T Departmental Recommendations due to the College (submit dossiers to M. Roberts; mrober56@utk.edu; 312 Ayres) |
| January 3, 2017 (required by College) | Remainder of P&T Departmental Recommendations due to the College (submit dossiers to M. Roberts; mrober56@utk.edu; 312 Ayres) |
| March 2, 2017 (required by Provost) | Deadline for Dean's recommendations to the Office of the Provost – typically notify departments & candidates of Dean's recommendations by spring break |
| TBD 2018 | Provost's Promotion & Tenure Workshops (TBD) |
| TBD 2018 | College Promotion & Tenure Workshops (Ayles Hall) |
| Mid to late-May 2018 | Provost recommendation to the Chancellor |
| Late-May to Mid-June 2018 | Chancellor recommendation to Board of Trustees |
| Late June 2018 | Board of Trustees action on 2017-2018 tenure recommendations Notifications sent to candidates of promotion and tenure decisions |

OFFICE COLOR KEY

| | | |
|-------------------|---------------------------|----------------|
| Department | Provost/Chancellor | College |
|-------------------|---------------------------|----------------|