

## 2017–2018 PROMOTION AND TENURE TIMELINE FOR ARTS & SCIENCES

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<i>DATE</i>	<i>EVENT</i>
June 1, 2017 (suggested by College)	P&T External Letters Request from Department with suggested due date of September 2017
September 13 (1:30PM–3:00PM) 14 (2:00PM-3:30PM)	Provost’s Promotion & Tenure Workshops (102/103/104 Black Cultural Center)
September 25 (3:30PM-5:00PM) 26 (10:00AM-11:30AM)	College Promotion & Tenure Workshops (308H Ayres Hall)
October 20, 2017 (suggested by College)	Latest deadline for submission of Tenure Dossier and supporting materials to Department/Unit Head <b>(some departments may set an earlier or later deadline)</b>
December 1, 2017 (required by College)	At least two P&T Departmental Recommendations due to the College (submit dossiers to M. Roberts; mrober56@utk.edu; 312 Ayres)
January 3, 2017 (required by College)	Remainder of P&T Departmental Recommendations due to the College (submit dossiers to M. Roberts; mrober56@utk.edu; 312 Ayres)
March 2, 2017 (required by Provost)	Deadline for Dean’s recommendations to the Office of the Provost – typically notify departments & candidates of Dean’s recommendations by spring break
April 10 (9:00AM-10:30AM) 11 (1:30PM-3:00PM)	Provost’s Promotion & Tenure Workshops (TBD)
April 17 (3:30PM-5:00PM) 20 (9:00PM-10:30AM)	College Promotion & Tenure Workshops (Ayres Hall)
Mid to late-May 2018	Provost recommendation to the Chancellor
Late-May to Mid-June 2018	Chancellor recommendation to Board of Trustees
Late June 2018	Board of Trustees action on 2017-2018 tenure recommendations Notifications sent to candidates of promotion and tenure decisions

### OFFICE COLOR KEY

<b>Department</b>	<b>Provost/Chancellor</b>	<b>College</b>
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